



## **Memorandum**

**To:** Honorable Mayor Maso and Members of the Frisco City Council

**cc:** George Purefoy, City Manager  
Cissy Sylo, P.E., Director of Engineering Services  
Elizabeth Metting, P.E., Assistant Director/City Engineer

**From:** Lori Chapin, P.E., Senior Engineer

**Date:** December 16, 2008

**Subject:** Consider and act upon adoption of a Resolution authorizing the City Manager to execute Amendment Number Three to the Professional Services Agreement by and between the City of Frisco and Halff Associates, Inc. for the design and bid package preparation of All Stars Avenue/County Road 712 Improvements (Dallas North Tollway to North County Road)

---

**Action Requested:** City Council consideration and approval of a Resolution authorizing the City Manager to execute Amendment Number Three to the Professional Services Agreement by and between the City of Frisco, Texas and Halff Associates, Inc., of Frisco, Texas, in the amount of \$24,000.00, for additional services relating to the design and bid package preparation of All Stars Avenue/County Road 712 Improvements (Dallas North Tollway to North County Road).

**Background Information:** City Council approved Resolution 05-10-178R, authorizing the City Manager to execute a Professional Services Agreement by and between the City of Frisco and Halff Associates, Inc., at the October 18, 2005 meeting for design services for All Stars Avenue/County Road 712 from the Dallas North Tollway to North County Road. The original agreement included the design of paving, drainage, illumination, landscape and irrigation for All Stars Avenue/County Road 712 from the Dallas North Tollway to North County Road. The original cost of the Agreement was for \$199,975.00.

City Council approved Resolution 07-09-216R, authorizing the City Manager to execute Amendment Number One to the Agreement at their September 18, 2007 meeting. Amendment Number One included additional services for design revisions

**Agenda Memorandum**  
**Amendment Number Three – Halff Associates, Inc.**  
**Professional Services Agreement – All Stars Avenue/County Road 712 Improvements**  
**(Dallas North Tollway to North County Road)**  
**City Council Meeting of December 16, 2008**  
**Page 2 of 3**

requested by the City to remove the section of roadway between the Dallas North Tollway and Frisco Street. Also included were services necessary for the Project to comply with the Subgrade Ordinance, which was not in effect at the time the Agreement was executed, for expenses incurred with providing 30 percent design prior to the section between the DNT and Frisco Street being removed, and design survey services needed for revisions along the roadway alignment due to adjacent private development. The cost of Amendment Number One was \$23,610.00, and upon execution increased the total cost of the Agreement to \$223,585.00.

City Council approved Resolution 07-12-284R, authorizing the City Manager to execute Amendment Number Two to the Agreement at their December 4, 2007 meeting. Amendment Number Two included additional services for preparation of additional Right of Way and Easement documents needed along the corridor and the design of approximately 2400 feet of 12-inch water line from Frisco Street to just east of the BNSF Railroad. The cost of Amendment Number Two was \$15,800.00, and upon execution increased the total cost for the Agreement to \$239,385.00.

To facilitate construction along the corridor, several of the adjacent property owners have entered into Agreements with the City to dedicate the necessary right-of-way and utility easements needed for City facilities. In support of the Agreements, Halff Associates, Inc. was asked to include two (2) additional left turn lanes and median openings to the design. In addition, due to the lengthy process and permitting required within the BNSF Railroad right of way, it was determined that it would be advantageous to include sidewalk design through the BNSF right-of-way now and avoid additional permitting costs in the future when pedestrian access is warranted. Amendment Number Three provides the additional costs to the contract and includes the following:

- Extra Services, Task Eight – This task includes the design of sidewalks within the BNSF Railroad right of way, revising construction documents and coordination with BNSF. **Direct Cost - \$5,000.**
- Extra Services, Task Nine – This task includes the cost for the design of two (2) additional left turn lanes and median openings and revising construction documents. **Direct Cost - \$19,000.**

Extra Services, Task Eight	\$ 5,000.00
Extra Services, Task Nine	\$19,000.00
<b>Amendment Number Three Total</b>	<b>\$24,000.00</b>

**Agenda Memorandum**

**Amendment Number Three – Halff Associates, Inc.**

**Professional Services Agreement – All Stars Avenue/County Road 712 Improvements  
(Dallas North Tollway to North County Road)**

**City Council Meeting of December 16, 2008**

**Page 3 of 3**

The total net cost of Amendment Number Three is \$24,000.00; execution of Amendment Number Three increases the total cost of the Agreement to \$263,385.00. The project is currently under construction and is expected to be complete by early 2009.

**Alternatives:** City Council could consider the following alternatives:

- Approval of a Resolution authorizing the City Manager to execute Amendment Number Three to the Professional Services Agreement by and between the City of Frisco and Halff Associates, Inc. in the amount of \$24,000.00;
- Input towards the discussion as desired;
- Deny approval of the Resolution and send back to staff with direction.

**Financial Considerations:** The current Professional Services Agreement totals \$239,385.00. Execution of Amendment Number Three to the Agreement totals \$24,000.00, bringing the total cost of the Agreement to \$263,385.00. Staff recommends Amendment Number Three be funded from the 2005 General Obligation Bonds.

**Legal Review:** The City Attorney's Office has reviewed and approved the Resolution and Amendment Number Three as to form and legality.

**Supporting Documents:** Supporting documents include the following items:

- Copy of Project Location Map;
- Copy of Resolution;
- Copy of Amendment Number Three.

**Staff Recommendation:** Staff recommends placement of this item on the December 16, 2008 City Council meeting agenda to consider and approve a Resolution authorizing the City Manager to execute Amendment Number Three to the Professional Services Agreement by and between the City of Frisco and Halff Associates, Inc., of Frisco, Texas in the amount of \$24,000.00, for additional services relating to the design and bid package preparation of All Stars Avenue/County Road 712 Improvements. Staff will be present at the meeting to address the City Council's questions relating to this agenda item.